## Want to get started? Portal – to pre-register for appointments you've scheduled. Step 1 Access YRMC's online pre-registration portal by: from the confirmation email you receive from your provider after scheduling an appointment. or



## **Fast-track** pre-registration for medical appointments.

💥 Dignity Health Yavapai Regional Medical Center



#### The pre-registration advantage

It's easy and secure to pre-register online for your scheduled medical appointments.

Whether your appointment is at Dignity Health, Yavapai Regional Medical Center (YRMC) – in Prescott or Prescott Valley – a Dignity Health, Yavapai Regional Medical Group (YRMG) clinic, or any of our diagnostic or treatment centers—you can pre-register online and skip the paperwork at your appointment.

#### With online pre-registration you can:

- Use your desktop or laptop computer, tablet or smart phone to pre-register anywhere you have an internet connection.
- Pre-register up to 30 days before your scheduled appointment.
- Access your information any time 24-7.
- View and update contact, insurance and demographic information.
- Request an interpreter and other communications assistance for your appointment.
- Complete required Medicare and other healthcare forms.
- Relax when you arrive for your medical appointment.

#### Hello humankindness<sup>®</sup>

 $\square$  $\overline{}$ 

#### Visit YRMCHealthConnect.org

Yavapai County's leading healthcare blog for health and wellness news from Dignity Health, Yavapai Regional Medical Center.

#### YRMC West 1003 Willow Creek Road Prescott, AZ 86301

YRMC East 7700 East Florentine Road Prescott Valley, AZ 86314

(928) 445-2700 DignityHealth.org/YRMC



It's easy. Follow the steps outlined in this brochure – or online at the Pre-Registration

Linking directly to the pre-registration portal

Visiting **DignityHealth.org/YRMC**, scrolling to the homepage footer and opening "YRMC CareConnect Patient Portal." If you don't have a YRMC CareConnect account, you'll have the opportunity to create one before you pre-register.



#### Step 2

Use the "Register" button to confirm your upcoming appointment.

You also can update your profile—address, phone, email, employment, marital status, primary next of kin, emergency contact and more. (Remember to press "save" if you edit any information on the Pre-Registration Portal.)

#### Step 3

## Verify or update your health insurance information.

Has your health coverage – AHCCCS, Medicare or private insurance plan – changed? Use the "add insurance" button to update your information. You can also upload a copy of your insurance card, if you wish.

Interested in YRMC's Patient Financial Assistance Program? You'll find information in the "Questionnaires" section of the Pre-Registration Portal.

#### Step 4

### Complete the forms in the "Questionnaire" section.

All of the forms you would arrive early to complete at a medical appointment are included in this section of the Pre-Registration Portal. After you complete a form, press the "save and continue" button for the next document. At the end of the pre-registration process, you'll have the option to print these forms.

### STEP 2



# <section-header> Image: Step 3 Image: St

## STEP 4 Image: Contract of the second second



In this section of the Pre-Registration Portal, you may also request an interpreter or other communications assistance for your appointment.

#### Step 5



**Obtain a barcode to use when you check-in for your scheduled appointment.** This section of the Pre-Registration Portal includes

instructions on how to save your barcode to your phone, take a photo of it or print it for your appointment.

When you arrive for your appointment, you'll scan your barcode at one of our centrally located registration kiosks.

#### A convenient and secure option

YRMC's Pre-Registration Portal is provided for your convenience. If you are not comfortable using the internet to pre-register for scheduled medical appointments, you may still arrive 15 minutes before your appointment to check-in.

YRMC team members are ready to answer your questions about the online Pre-Registration Portal. You can reach us from 8:00 am to 4:30 pm, Monday through Friday, at the phone or email listed below:



Patient Access YRMC West, Prescott YRMC East, Prescott Valley (928) 771-5547 venca@yrmc.org